

## Board Meeting Agenda

**Date:** Friday, January 17, 2025

**Time:** 9:00 to 10:30 am

**Place:** Meeting to be conducted by Zoom/Phone Videoconference *(The public is welcome & invited; please email [westmorelandlandtrust@gmail.com](mailto:westmorelandlandtrust@gmail.com) or call 724 325-3031 to participate.)*

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Meeting called to Order / Public Comment Period / Consider Additional Agenda Items and Adopt Agenda

Unanimous Consent of Minutes Unless Correction Offered

[Minutes of Meeting of November 15, 2024](#)

[Minutes of Executive Session of November 15, 2024 \(CONFIDENTIAL\)](#)

Treasurer Presentation and Board Questions

[Statement of YTD Activity as of December 31, 2024](#)

[Statement of Financial Position as of December 31, 2024](#)

[2020 Budget versus Actuals YTD as of December 31, 2024](#)

Consider Approval of Treasurer's Reports as submitted

Discussion and Action Items

Nomination and election of 2024 Officers: Chair, Vice-Chair, Secretary, and Treasurer

(These officers plus a 5th Director elected by them will comprise the Executive Committee.)

Nomination and election of Assistant Secretary and Assistant Treasurer

Consider Engagement of Opst & Associates for \$6,725 for 2024 Year-End Audit

[Annual Report for 2024 \(Review of progress with 2024 Objectives\)](#)

[2024 Fundraising Report \(Operations Assistant's Report\)](#)

Consider Adoption of [Proposed Update to 2025 Operating Budget](#)

Consider Allocation of \$48,300 for Legal Defense Fund for Fee and Easement Properties

Consider Approval of [Updated Memorandum of Understanding](#) for the Stewardship Committee

Consider [Petition to be Designated a Nominating Org. for Board of Westmoreland Conservation District](#)

Consider Engagement of Christopher Ruane and Aydaen Lynch for \$1,500 for Video about Schwarz

Consider Proposed 2024 Board Restrictions:

Board Restrictions (\$100 for Ackerman Preserve; \$150 for St. Xavier, \$10,000 for Land Acquisition; \$15,000 for Building an Endowment)

Discuss Completion of Annual Paperwork ([Board Member Responsibilities / Annual Statement \(Conflict of Interest\) / PA Form SEC-1 / Designation of Proxy](#) (Desig. of Proxy is Optional), [Committee Choices](#))

Consider Adoption of [Proposed Update to Bylaws](#)

[Executive Director's Report](#)

[Facilities and Land Manager's Report](#)

[Coordinator of Educational Programming's Report](#)

Committee Reports *(only if something to report)*

Executive Committee

Finance Committee

Nominating Committee

Stewardship Committee

Strategic Planning Work Groups:

Funding

Public Support

Executive Session: Projects Committee and Personnel Issue

Review and Ratify any Actions Taken during Executive Session

Adjourn by no later than 10:30 am unless Board approves extension

Items shown in [blue underline](#) are documents that are provided,  
along with [2025 Contact List](#), [2025 Objectives](#), [Partial 2025 Committee Choices](#), and [Projects Report](#)